



### Groups and Mini-Courses Attendance Sheet

<b>GROUP NAME:</b>	<b>LIBRARY:</b>	<b>TUTOR NAME:</b>
<b>CLASS TITLE:</b>	<b>LENGTH OF GROUP:</b> <input type="checkbox"/> 1 Hour <input type="checkbox"/> 1.5 Hours <input type="checkbox"/> 2 Hours <input type="checkbox"/> Other _____	<b>TUTOR NAME:</b>
		<b>PREPARATION HOURS</b> _____ <b>TRAVEL HOURS</b> _____

		DATES									
STUDENT NAME	STUDENT PHONE										



**Group and Mini-Course Updates**

		TUTOR NAME:
GROUP NAME:	LIBRARY:	TUTOR NAME:

<p>If your course/class has enrolled learners, did any learners not show up?</p> <p>If yes, please give their name(s): _____</p> <p><i>Please let us know immediately so that we can follow up with the learner!</i></p>	<p><input type="checkbox"/> Yes   <input type="checkbox"/> No</p>
<p>Are any of the learners struggling?</p> <p>Would they do better in a different learning environment (i.e. one-on-one tutor, online learning, etc.)?</p> <p>If yes, please give their name(s): _____</p>	<p><input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes   <input type="checkbox"/> No</p>
<p>Do you need additional supplies?</p> <p>If yes, what supplies do you need? _____</p> <p>_____</p>	<p><input type="checkbox"/> Yes   <input type="checkbox"/> No</p>
<p>Do you need different materials or resources?</p> <p>If yes, what materials/resources do you need? _____</p> <p>_____</p>	<p><input type="checkbox"/> Yes   <input type="checkbox"/> No</p>
<p>Is there any other information you would like to share about this course/class (challenges, successes, goals achieved, etc.)?</p>          	